



Siyabuddin (ACCA)
Auditor/ Accountant
3 Years' Experience

Contact

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Shabiya 12,
Mussafah,
Abu Dhabi

CAREER SUMMARY

ACCA affiliate with 3 years of audit and accounting experience across a wide variety of markets and industry sectors including Trading/ Services/ Hedge funds / Private equity/ and other diverse businesses of Multinational and local clients from India, United Arab Emirates and United States corporate world. Seeking to leverage my professional expertise and corporate experience by taking active part in development of your firm.

Education

- **ACCA [Association of Chartered Certified Accountants]**
Status: Affiliate
From International Skill Development Centre, Mangalore
- **B.COM [Bachelor of Commerce]**
From St. Aloysius college, Mangalore, India

Work Experience

Company: Crowe MAK (Sharjah,UAE)

Feb 2022 till June 2022

Role: Audit Associate

Responsibilities

- Manage full aspects of audit engagements from planning, executing, reporting, completion, and clearance of work all within Crowe MAK audit methodology, and using technology tools such as CaseWare
- Performing audit procedures in all the areas of balance sheet and income statement including cash and bank, receivables, inventory, fixed assets, payables, related parties, revenue etc. to obtain sufficient and appropriate audit evidence
- Performing agreed upon procedures on specialized industries and preparing reports for the same
- Performing fee and risk assessment, negotiating, and raising invoice, preparing proposals and engagement letter and other reports
- Preparing and reviewing Balance sheet/ Income statement/ Cash flow statement / Statement of changes in equity / Notes to financial statements
- Preparing audit report



Work Experience

Company: Ernst & Young (EY GDS, Bengaluru, India)

Sep 2019 till Feb 2020

Sector: Wealth and Asset Management (United States clients)

Role: Advanced Audit Associate

Responsibilities

- Assisted in developing audit procedures and techniques and documenting all the work performed and supporting the conclusions reached
- Ensuring seamless transition of audit tasks in accordance with EY GAM in financial service sector and in compliance with US GAAP for wealth and asset management clients
- Developed and demonstrated an understanding of walkthroughs/narratives, requesting information from process owners, collecting evidence and documenting
- Performed analytical procedures and test of details on cash and cash equivalents, realized gain loss accounts, capital activity and capital allocation testing, investment balance, management and incentive fee and on other financial statement accounts
- Reviewing financial statements including all required footnotes
- Assisted in the preparation of the audit report



Work Experience

Company: Bilal Associates Auditing and Taxation firm (Mangalore, India) **May 2015 till June 2017**

Role: Accounts and Management assistant

Responsibilities

- Filing E-Vat Return
- Bank reconciliation on monthly basis
- Data entry of sales, purchases, receipts, payments and performing various banking operations of our firm
- Performed substantive and other specific assurance procedures on financial statements accounts
- Assisted in preparing and reviewing the financial statements and in the preparation of the audit report



Computer Skills

- Caseware software, Caseware cloud, CRM, and Certified Tally ERP9
- MS - Office (Word, Excel, PowerPoint and Outlook)



Personal Details

Date of Birth : 18-04-1994
Nationality : Indian
Language Known : English, Hindi, Kannada



Declaration

I hereby declare that the above mentioned information is true, complete and correct to the best of knowledge and belief.

Siyabuddin